

CABINET AGENDA



TUESDAY 15 SEPTEMBER 2015 AT 7.30 PM
DBC BULBOURNE ROOM - CIVIC CENTRE

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Membership

Councillor Williams (Leader)
Councillor Elliot
Councillor Griffiths

Councillor Harden
Councillor Marshall
Councillor Sutton

For further information, please contact Michelle Anderson or

AGENDA

- (a) Part 1 Cabinet Decision Sheet (Pages 1 - 4)
- (b) Part 2 Cabinet Decision Sheet (Pages 5 - 6)

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Agenda Item 1a

Notes of Key Decisions/Action Points

Meeting: Cabinet

Date: 15 September 2015

| <u>Agenda Item</u> | <u>Decision</u> | <u>Contact Portfolio Holder/ Officer</u> |
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| 15 September 2015 CA/066/15 Item 1 Minutes. | The minutes of the meeting held on 21 July 2015 were agreed by the members present and signed by the Chairman. | |
| 15 September 2015 CA/067/15 Item 2 Apologies for Absence. | There were no apologies for absence. | |
| 15 September 2015 CA/068/15 Item 3 Declarations of Interest. | There were no declarations of interest. | |
| 15 September 2015 CA/069/15 Item 4 Public Participation. | There was no public participation. | |
| 15 September 2015 CA/070/15 Item 5 Referrals to Cabinet | There were no referrals to Cabinet. | |
| 15 September 2015 CA/071/15 Item 6 Cabinet Forward Plan. | That the Cabinet Forward Plan be noted, subject to the following amendments: <u>Add to 20 October</u> <ul style="list-style-type: none"> • Apprenticeship scheme • Maylands Business Centre Extension • Review of Sports Services <u>Add to 24 November</u> <ul style="list-style-type: none"> • The Dacorum Compact | Corporate Management Team. |
| 15 September 2015 CA/072/15 Item 7 Risk Management | 1. That consideration of this item be deferred to the October meeting of the Cabinet. | James Deane, Corporate Director Finance and Operations. |
| 15 September 2015 CA/073/15 | 1. That the budget monitoring position for each of the | Cllr Graeme Elliot, Portfolio Holder for |

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| <p>Item 8</p> <p>Budget Monitoring Quarter 1 2015/16</p> | <p>detailed accounts be approved; and,</p> <p>2. That Council be recommended to approve: the supplementary budgets set out below. Details for these supplementary budgets are set out in the body of the Cabinet report and have a net nil impact on the General Fund Working Balance:</p> <ul style="list-style-type: none"> •Increase Revenues and Benefits Agency Budget by £70k •Increase Other Government Grants Budget by £70k •Decrease the Performance and Projects Employees Budget by £10k •Decrease use of the Technology Reserve by £10k •Increase Office Accommodation Budget by £52,500 •Increase use of The Forum Reserve by £52,500 •Decrease the LDF Consultancy budget by £50k •Decrease use of the LDF reserve by £50k | <p>Finance and Resources David Skinner, Assistant Director (Finance & Resources) Richard Baker, Group Manager (Financial Services)</p> |
| <p>15 September 2015 CA/074/15 Item 9 Treasury Management Outturn And Performance Indicators</p> | <p>That Council be recommended to approve the acceptance of the report on Treasury Management performance in 2014/15 and the Prudential Indicators for 2014/15 actuals.</p> | <p>Cllr Graeme Elliot, Portfolio Holder for Finance and Resources</p> <p>James Deane, Corporate Director (Finance and Operations)</p> |
| <p>15 September 2015 CA/075/15 Item 10 Enforcement Policy</p> | <p>That Dacorum Borough Council's Enforcement Policy as detailed in Appendix A of the report to Cabinet be approved.</p> <p>That Cabinet wish to seek an annual report on enforcement policies for each department be produced, to confirm these policies are aligned to the overarching policy.</p> | <p>Councillor Janice Marshall - Portfolio Holder for Environmental, Sustainability and Regulatory Services</p> <p>David Austin – Assistant Director Neighbourhood Delivery</p> <p>Nicholas Egerton - Team Leader Environmental Protection & Housing</p> |

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| <p>15 September 2015 CA/076/15 Item 11 Financial Regulations Review</p> | <p>That the amendments detailed in paragraphs 4 and 9 of this report be endorsed, and that Council be recommended to approve the revised Financial Regulations.</p> | <p>Cllr Graeme Elliot, Portfolio Holder for Finance & Resources James Deane, Corporate Director (Finance & Operations)</p> |
| <p>15 September 2015 CA/077/15 Item 12 Revocation Of The Affordable Housing Policy Clarification Note</p> | <p>That Council be recommended to approve:</p> <p>(a) Revocation of the Affordable Housing Clarification Note (March 2015) and cease to apply it as a material planning consideration in relevant planning decisions and for use in the preparation of future planning documents; and</p> <p>(b) The addition of the statement attached as Appendix 1 of the report to Cabinet to the Council's website to explain the reasons for this decision.</p> | <p>Cllr Graham Sutton, Portfolio Holder for Planning and Regeneration</p> <p>James Doe, Assistant Director, Planning, Development and Regeneration (extension 2583),</p> <p>Laura Wood, Team Leader, Strategic Planning and Regeneration (extension 2661); and</p> <p>Sarah Pickering, Housing Development Lead Officer (extension 2914).</p> |
| <p>15 September 2015 CA/077/15 Item 13 THE FORUM: Category B Fit Out, Internal Layout And Strategies For Information Technology, Audio Visual Technology, Facilities Management And Customer Services</p> | <p>1 That the Category A elements as set out in the report to Cabinet are noted.</p> <p>2 That the Category B elements as set out in the report to the Cabinet are agreed, with the decision on the final colour schemes for laminates and glazing delegated to the Corporate Director Housing and Regeneration in consultation with the Leader of the Council</p> <p>3 That Council be recommended to approve an additional budget of £400,000, to be drawn down from The Forum Reserve, in order to fund the final Category B elements identified in the Cabinet report</p> <p>4 That the proposed strategies for Information Communication Technology (ICT), Audio/Visual equipment and capability, Facilities Management and Customer services be noted.</p> | <p>Cllr Andrew Williams, Leader Cllr Graeme Elliot, Portfolio Holder Finance and Resources Cllr Graham Sutton, Portfolio Holder for Planning and Regeneration</p> <p>Mark Gaynor Corporate Director Housing & Regeneration</p> |
| <p>15 September 2015 CA/079/15 Item 14</p> | <p>That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1 as amended by the Local Government (Access to Information) (Variation) Order 2006 the public be</p> | |

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| <p>Exclusion of the Public.</p> | <p>excluded during the item in Part 2 of the Agenda for this meeting, because it was likely, in view of the nature of the business to be transacted, that, if members of the public were present during that item, there would be disclosure to them of exempt information relating to information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</p> <p>Local Government Act 1975, Part V, Schedule 12A, Paragraph 5. Minute CA/079/15).</p> | |
| <p>15 September 2015 CA/079/15 Item 15</p> <p>Homelessness Review Procedure</p> | <p>Full details are in the part 2 minute.</p> | <p>Cllr Neil Harden, Portfolio Holder for Residents and Regulatory Services Steve Baker, Assistant Director (Chief Executive's Unit)</p> |

This Decision Sheet is published today, 17 September 2015. The Call-In deadline is 5.00 pm on 24 September 2015.

By virtue of paragraph(s) 5 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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